

# Fact Sheet

ACADEMIC YEAR 2018–2019



LAPIN YLIOPISTO  
UNIVERSITY OF LAPLAND

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[ulapland.fi](http://ulapland.fi)  
[ulapland.fi/exchange](http://ulapland.fi/exchange)  
[www.ulapland.fi/courses](http://www.ulapland.fi/courses)

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## HEAD OF INTERNATIONAL STUDENT SERVICES

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# ACADEMIC YEAR 2018–2019

## IMPORTANT DATES

### Nomination deadlines for partner universities

August 30	for autumn semester
September 30	for spring semester

### Application deadlines for exchange students

May 15	for autumn semester or full academic year
October 15	for spring semester

### Semesters for international students

August 20–December 15	autumn semester
January 7–May 31	spring semester

## 2018 AUTUMN SEMESTER

August 17 or August 20	Recommended arrival days
August 21–24	Orientation programme for international students
September 3	Opening ceremonies of the University
December 6	Independence day, public holiday
December 15	Courses end

## 2019 SPRING SEMESTER

January 4 or January 7	Recommended arrival days
January 8–11	Orientation programme for international students
March 4–8	Skiing holiday
April 19–22	Easter holiday
May 1	Labour day, public holiday
May 30	Ascension day, public holiday
May 31	Courses end

### Examinations

Examinations are arranged throughout the year, usually at the end of a course. There are no fixed examination periods.

## EXCHANGE STUDENTS APPLICATION GUIDELINES

### Exchange student nominations by partner universities by April 30 / September 30

- Following information required
  - 1) home university
  - 2) applicant's name (First name/Last name)
  - 3) date of birth
  - 4) gender (female / male)
  - 5) valid email address
  - 6) duration of the exchange
  - 7) EU subject area at home institution
  - 8) EU Subject Area Code at Ulapland\*

\* Please use one of the following:

EDUCATION	0110	Education
	0113	Teacher training without subject specialization
	0114	Teacher training with subject specialization

ART AND DESIGN	0210	Art Education, Audiovisual Media Culture, Fine Art
	0212	Design (Graphic, Industrial, Interior and Textile)
SOCIAL SCIENCES	0310	Social sciences
	0411	Accounting
	0313	Psychology
	0413	Management and Administration
	0414	Marketing and Advertising
	0312	Political Sciences
	0923	Social Work
	0314	Sociology and Cultural Studies
	1015	Tourism Research
LAW	0421	Law
	0319	Arctic Studies Programme
	0230	Languages

Applications to be created in the Solemove online application system.

A nominated student receives a generated email from the SoleMove system to start the application process. Information on nomination and application:

[www.ulapland.fi/admissions](http://www.ulapland.fi/admissions) -> exchange studies

## ENGLISH LANGUAGE REQUIREMENTS

The required level of English language proficiency:

- B2/ IELTS 6 / TOEFL iBT 80 for the Faculties of Education, Law and Social Sciences
- B1 / IELTS 5 / TOEFL 75 for the Faculty of Art and Design.

Students must prove their English skills (e.g. with a transcript of records, letter from the home university or official language test TOEFL iBT, IELTS Academic).

## ACCOMMODATION

The local student housing foundation Domus Arctica (DAS) offers off-campus accommodation for both Finnish and international students. The apartments are shared apartments, studios and family apartments.

The monthly rents vary depending on the size, condition and furnishings of the room. The rents for shared apartments vary from EUR 190-320 and for studios EUR 250-480. After being offered an apartment, all students are required to pay a **refundable deposit** in advance in order to confirm the accommodation and receive the key to the room when they arrive.

**The tenancy agreements are always periodic.** For the autumn semester, the rental period starts August 1st (September 1st if possible) and always ends on December 31st. For the spring semester the tenancy agreement starts January 1st and ends May 31st.

Submit a housing application online and find more information about Student Housing Office, Domus Arctica, [www.das.fi](http://www.das.fi)

### In all housing issues, please contact DAS office:

Student Housing Office, Domus Arctica -foundation, Ylikorvantie 22A, FIN-96300 Rovaniemi, FINLAND  
tel: + 358 20 769 9180, fax: + 358 20 769 9188  
e-mail: [dasaspa@das.fi](mailto:dasaspa@das.fi), website: [www.das.fi](http://www.das.fi)

## ORIENTATION PROGRAMME

Each semester starts with an orientation programme of four days for new incoming international students. It is highly recommended to participate in the orientation for taking care of the administrative processes and optimising academic and social integration.



## STUDENT TUTOR

Each new student is assigned a fellow student tutor who will help him/her with the first steps of living/studying in Lapland. Student tutors are voluntary and trained for their duty. **Tutors will contact an incoming student by email before she/he arrives to Rovaniemi and arrange a meeting upon the international student's arrival.** Tutors will also help the student with the formalities at the university, as well as with practical issues.

## LANGUAGE OF INSTRUCTION

Main language of instruction at the University of Lapland is Finnish, but there is a wide variety of courses also available in English in each faculty.

## STUDIES AT THE UNIVERSITY OF LAPLAND

### Faculty of Education

- Adult Education
- Primary Teacher Training
- Education
- Media Education
- **Master's degree programme Media Education (in English)**

### Faculty of Art and Design

- Art Education
- Audiovisual Media Culture
- Clothing Design
- Fine Art and Cultural Studies
- Graphic Design
- Industrial Design
- Interior and Textile Design
- **Master's degree programme Arctic Art and Design (AAD), Applied Visual Art (in English)**

### Faculty of Social Sciences

- Administrative Science
- Applied Psychology
- Management
- Political Studies (Political Science & International Relations)
- Social Work
- Sociology
- Tourism Research
- **Master's degree programme Northern Tourism (in English)**
- **Master's degree programme Tourism, Culture and International Management, TourCim (in English)**

### Faculty of Law

- Law

### Non-degree programmes in English

- Arctic Studies Programme (30 ECTS cr.)
- China: Global and Arctic Trajectories (30 ECTS cr.)
- Gender Studies (25 ECTS cr.)
- Global Education (25 ECTS cr.)
- Intercultural Communication (25 ECTS cr.)
- Media Education (25 ECTS cr.)

## STUDIES FOR EXCHANGE STUDENTS

University of Lapland offers many courses taught in English. Some of these courses have been combined within, or between, faculties to provide students the opportunity to complete thematic based non-degree programs. Exchange students are free to take courses from all of the faculties. Restrictions may apply (e.g. art and design courses). The students are advised to prepare their study plan based on the courses published in the university webpages:

[www.ulapland.fi/courses](http://www.ulapland.fi/courses).

Exchange students are expected to complete 25-30 ECTS credits per semester, 50-60 ECTS credits per academic year. There are some special requirements related to studying at faculty of Art & Design. Please see the faculty specific web pages for more information.

## SYSTEM OF STUDY

The basic unit of a study programme is a course. A typical course consists of series of lectures and an assignment. An assignment can be either a written exam or a written assignment. Please note that some courses can have book exam only meaning that there are no lectures given and student takes an exam based on individual study of a set of books from the curricula.

Please see [www.ulapland.fi/studies](http://www.ulapland.fi/studies) for more information on courses. There you will also find explanations about aims and terms of each course.

## EXAMS

Please note that there is no specific exam period at the end of the semester; exams are held throughout the academic year. There are two types of written exams: course exams and general exams. Course exams are held after the completion of a course. General exams for each faculty or department are held once a month. On these days, a student can take an exam based on individual study of a set of books or other material from the course catalogue.

## GRADING SYSTEM

Finnish universities use numeric grading scales. At the University of Lapland, the scale used is from 5 (excellent) to 1 (sufficient). Please note that some courses are given only on a pass/fail basis without any further grading. In this case the mark 'pass' appears on the transcript. Every passed course and examination taken is recorded on the student's personal transcript. Failed courses do not appear on the transcript of records. Below is a comparison table with other grade scales.

	University of Lapland grading scale	European grade definition *	The US scale *
Excellent	5	A	A
Very good	4	B	A-, B+
Good	3	C	B
Satisfactory	2	D	C+
Sufficient	1	E	C

(\* = not official equivalents)

## CREDIT SYSTEM

The University of Lapland has completely adopted to the ECTS. The estimated work load for full time student in one academic year is 60 ECTS credits, meaning 30 ECTS credits per semester.

Credits are used to define the extent of a given course. Lectures, exercises, seminars and other forms of instruction (e.g. the writing of essays; lecture journals; preparation for examinations, etc.), as well as independent research, are all taken into consideration when the number of credits for each course is being calculated. Please note that a credit does not refer to the duration of a course, but to the estimated amount of work required. One credit refers to approximately 26–27 hours of work by the student.

## WEBODI – STUDENT INFORMATION SYSTEM

WebOodi is a student information system used at the University of Lapland. Through WebOodi, students can for example check their personal data and credits, browse study guide information, register for courses and exams, order a transcript of records to your email (official copies will be issued by the faculty office), and give feedback on courses.

## STUDENT FEES

Finnish universities have recently introduced tuition fees. The fees are only applicable to new master's degree students from outside the EU or EEA countries who start their studies in autumn 2017 or later. The fees are not applicable to exchange or doctoral students.

In addition, there are some compulsory fees connected closely with the studies. Before registering, a **student studying for a degree** must pay the annual membership fee (105€ in 2018-2019 for the whole year) of the Student Union of the University of Lapland (LYY). **For exchange students**, membership is voluntary. International exchange students are entitled to join if their studies and stay in Finland last for more than 3 months.

After paying the fee, students may purchase the official student card or an app called FRANK. With the card or the Frank-app, student is entitled to subsidised lunches in University restaurants, services of the Finnish Student Health Care Service (YTHS), services provided by the Student Union, possibility to obtain Student Sport Pass, discounts on train tickets and long distance bus tickets, discounts at youth hostels, museums, theatres, concerts, swimming pools, shops, ski resorts, restaurants, etc.

**Postgraduate students** do not have to pay the membership fee, unless they want to have the Finnish student card. Postgraduate students are not entitled to earlier mentioned benefits but are entitled to counselling and services of the student union.

## LIVING COSTS

In addition to the compulsory fees and study materials, student must be able to pay for his/her food, housing, clothes, social life, etc. The use of libraries is free (except for inter library loans and photocopying services) but students must normally buy some basic books to use as a reference library at home. **Living expenses for a single undergraduate (BA, MA) student average EUR 560–930 per month. Doctoral level students living expenses are higher (about EUR 1200–1500 per month)**, because they are not entitled to same benefits as BA and MA students.

**Following is an estimate of an undergraduate student's monthly budget:**

### Rent

DAS Housing	
shared room appr.	EUR 140
room in a shared apartment appr.	EUR 190–320
studio appr.	EUR 250–480

### Private Market

studio appr.	EUR 500
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### Other expenses

Food	EUR 250
Transportation	EUR 50
Leisure, other expenses	EUR 130

### Total **EUR 560–930**

Please note that it is difficult to find a part-time job in Lapland and in Finland. During the tourism period around Christmas several safari companies hire students as guides.

## THE RESIDENCE PERMIT, REGISTERING THE RESIDENCE AND PERSONAL IDENTITY CODE

There are certain formal procedures for an international student to take care of when moving to study in Finland. The procedures vary depending on where the student comes from. The students are provided with relevant information and links in the welcoming letter

and the Study in Lapland guidebook. Citizens of the Nordic, EU and EEA countries have to register their stay in Finland after arrival.

The students of non-EU/EEA citizens have to apply for the residence permit **prior their arrival** in Finland.

### Non-EU/EEA citizens

Persons from outside the Nordic and the EEA countries who intend to stay in Finland for more than three months (90 days) need a residence permit. It should be acquired before arrival in Finland at the nearest Finnish embassy or consulate. A student granted a place of study in a Finnish educational institute should submit an application for a residence permit electronically online. See detailed information on the Finnish Immigration Internet service: [www.migri.fi/studying\\_in\\_finland](http://www.migri.fi/studying_in_finland). When filling in the application, please tick the box for acquiring Population Registration and Personal Identity Code.

University of Lapland provides the above information only as general guidance regarding residence permits and visa issues and are in no way responsible for official rules and regulations regarding their distribution. As immigration policy is subject to change, all international applicants should consult the Finnish Immigration Service for up-to-date information regarding residence permits and the rules and regulations concerning them.

In addition to the residence permit/ registration procedures, you also need to acquire Finnish Personal Identity Code. According to the law, the universities are required to register all international students staying longer than three months with Finnish Personal Identity Code into the University Student Register. The Finnish Personal Identity Code has to be registered at the Student Services in the University of Lapland.

Persons from outside the Nordic and the EEA countries can apply for it in their residence permit application. When filling in the residence permit application, please tick the box for acquiring Population Registration and Personal Identity Code. If you forgot to do that you can apply it through Local Register Office.

Citizens of other EEA countries who stay more than three months non-stop and register their right to reside in Finland at the MIGRI, can apply for the Finnish Personal Identity Code with their registration application.

Citizens of other EEA countries who stay less than three months non-stop should apply for it at the Local Register Office. The service is free of charge.

## MANDATORY INSURANCE

The University of Lapland's policy on student insurance requires that all international students obtain their own insurance, and that the coverage be valid for the entire duration of the student's stay at the University. The insurance must cover medical care and personal injury, and should also contain liability coverage for loss or damage. Proof of valid insurance coverage is required upon registration at the University of Lapland.

EU regulations on social security apply in Finland: EU (and EEA) citizens receive necessary medical services from the public health system and the Finnish Social Insurance Institution (KELA), even during short stays. All EU/EEA students are required to obtain the European Health Insurance Card from their home country and to carry it with them at all times. The European Health Insurance Card is also needed when travelling to EEA countries during your stay in Rovaniemi. Please note that this card only covers emergency treatment, so you must take out additional insurance before you travel. Please, contact your local authorities to obtain the card, and make sure that you have all required documents concerning social security and health care coverage before you come to Finland.

